

Events Program Manager:

Managing and developing a diverse outside food sales program that includes concessions, food trucks, and catering.

This position manages the planning and execution of a diverse events program that varies seasonally. Winters consist of managing a team and providing excellent food and customer service at our dedicated ski-resort operation. Spring, Summer and Fall focus on servicing outside events that range broadly from fairs, to concert series, to sporting events with plenty of weddings and private caterings as well. The program manager sells catering services and books events demonstrating strong communication skills with customers and event coordinators. This manager ensures high service standards are met at those events, and that every event promotes a positive company brand image. In addition to keeping a team of ten skilled humans well maintained this position also manages the food truck fleet and the logistics surrounding the maintenance and upkeep of equipment.

Critical Tasks and Responsibilities

- Hiring and developing a strong and dedicated staff and owning the role of team leader.
- Selling catering services to customers that inquire as well as seeking out potential catering customers.
- Planning and executing logistics to ensure the best possible customer experience at caterings and events while also running an efficient and productive operation.
- Maintaining events equipment cleanliness and functionality.
- Working events and concessions while leading an operational team as necessary.
- Coordinating with internal departments to order ingredients and supplies to make events a success.
- Managing program inventory and supplies ordering.
- Billing, collecting, managing cash, auditing cash drawers, making deposits and simple bookkeeping as needed.
- Maintaining company metrics and profitability goals.

Required competencies and qualifications

- 3-5 years customer service experience
- 2-3 years restaurant experience, cooking ability is desirable
- 2-3 years of leadership experience
- 2-3 years experience in catering
- Clean driving record
- Ability to stand for long periods of time and lift 50 lbs.

Personal skills required

- Self starting/Self motivated
- Organization and planning skills
- Great communication in both professional and operational settings
- Problem solving/critical thinking
- Detail oriented
- Goal oriented

Bonus points:

- Hospitality degree or certificate.

To Apply:

Please send a resume to nick@theluckyslice.com with a short email introduction and a brief description of 2-3 “core values” you find important in a workplace.